

Student Resource Guide



Welcome!

Whether you recently graduated from high school or are continuing your education after spending time in the workforce or raising a family — we're here for you. Inside you'll find some resources available to help you plan your career, get money for school and books, and find support — on our campus and in our community.

Get help with:

- [Career Planning/Your Job Search](#)
- [Scholarships](#)
- [Paying Tuition](#)
- [Making Transitions](#)
- [Finding Student Support Services](#)
- [Textbooks](#)
- [Childcare](#)
- [Locating Community Support Services](#)

Connect with Us



About the Student Resource Guide

This publication introduces Edmonds Community College programs that assist students working toward career certificates and degrees. Programs are subject to change. Visit www.edcc.edu/support for current information.

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Career Planning and Your Job Search

Career Action Center

We create connections between employers and students by providing opportunities for recruitment, career information, job search, internship education, and access to retraining.

Mountlake Terrace Hall 130 | 425.640.1256
www.edcc.edu/careeractioncenter

Computer Resource Room

Staff is available to assist you in your job exploration. The lab provides computers for job search and workshops such as: Resume Critique, Interviewing Skills, Dependable Strengths, and LinkedIn.

Mountlake Terrace Hall 138

Online Job Search Tool

Create an account and search online for full or part time jobs and internships. Some positions are exclusively for Edmonds CC students and graduates.

www.collegecentral.com/edcc



Wilson Charles, Alumnus, Associate of Arts
All-Washington Academic Team

“I am determined to pursue a career as a Foreign Service Officer with the U.S. State Department.”

Internships

Get hands on experience and develop business contacts. Gain work experience, practical skills, and knowledge in your field of interest.

Chuck Loomis | 425.640.1066
www.edcc.edu/intern

Career Counseling

Need to choose a major or decide upon a career path? Let the Counseling and Resource Center help you develop a better understanding of yourself, learn about career and academic research tools, and develop a method for informed decision making.

Mountlake Terrace Hall 145 | 425.640.1358
www.edcc.edu/counseling

Career Planning Class – Choosing a Major or Career

Career, College, and Life Success (CCLS) 105 allows students to explore their strengths, motivators, and values in order to choose a major and/or career path. Learn to use research tools, make informed decisions, and plan for success! See quarterly schedule for when CCLS 105 is offered.

www.edcc.edu/ccls

Scholarships

Edmonds Community College Foundation Scholarships

Annual Scholarships – If you are a current or future student of Edmonds CC, you may qualify for scholarships based on financial need, academic success, and course of study. Scholarships are available to full- or part-time students. Complete just one application for multiple scholarships. Apply online during winter quarter for the following academic year.

Complete the Dream Scholarships – Don't let an unexpected financial situation prevent you from completing your degree or certificate. If you have recently experienced an unforeseeable financial hardship that would prevent you from completing the last quarter of your program, you can apply for a one-time award to complete your goal.

The maximum amount awarded per student is the cost of one quarter's tuition, fees, and books.

Gateway Hall 310 | 425.640.1279
www.edcc.edu/foundation/scholarships

Foster Care Alumni Scholarships

There are two scholarships available for alumni of foster care.

Washington State Governors' Scholarship for Foster Youth – This scholarship helps alumni of foster care in Washington state continue their education and earn a college degree. Award amounts range from \$2,000 to \$4,000.

Passport for Foster Youth Promise Scholarship – This scholarship encourages foster youth to prepare for and succeed in college. Eligible foster youth can receive scholarships and other forms of financial aid to help pay tuition and living expenses for up to five years of college.

Apply for either scholarship through the College Success Foundation:

www.collegesuccessfoundation.org/wa/home

Clearview Hall 122 | 425.640.1538
www.edcc.edu/fosterthedream

Scholarship Resources

Find resources to assist you in your search for scholarships at the Counseling and Resource Center in Mountlake Terrace Hall and in the Library or Enrollment Services in Lynnwood Hall.

Paying Tuition

BFET-Basic Food Employment Training

If you are eligible for federally issued food stamps, BFET may be able to provide assistance with tuition, books, and childcare. (Also see Childcare and Textbooks.)

Gateway Hall 106 | 6600 196th St. SW, Lynnwood
425.640.1727 | www.edcc.edu/bfet



Vesal Mobasher, Associate of Arts in Biology

"I migrated to the U.S. two years ago and started from scratch; it was all worth it because I am pursuing my dreams to become a dentist."

Financial Aid

Every person should have the opportunity to achieve educational goals, regardless of financial circumstances. Financial aid and scholarships help you offset college costs. Beat the deadlines! Certain funds are limited; complete your financial aid paperwork early.

Funds are awarded to eligible students based, in part, on the date the Financial Aid Office receives all **required documents**. Files must be completed by the deadline for the quarter you wish to begin.

Summer – April 1

Fall – June 1

Winter – October 15

Spring – January 15

If you don't meet these deadlines and you are approved, you may have to pay for your own tuition and books and be reimbursed for the amount of aid you are eligible for.

Lynnwood Hall, first floor | 425.640.1457
www.edcc.edu/finaid

Education pays in higher earnings and less time spent unemployed. With an associate's degree, a person makes \$124 more per week than someone with a high school diploma alone. Earning power increases another \$309 per week with a bachelor's degree.

www.bls.gov/emp/ep_chart_001.htm

Opportunity Grant

This grant provides funding for tuition, books, and support services to low income students who are in the Allied Health Education, Construction Industry Training, Early Childhood Education, Medical Office Technology, Construction Management, Engineering Technology, or I-BEST programs. Funding is provided for 45 credits and \$1,000 per year for books and supplies. You must meet eligibility requirements to qualify.

Gateway Hall 106 | 6600 196th St. SW, Lynnwood
425.640.1921 | www.edcc.edu/opportunity



Robby Hunt, Engineering Technology

"I am in the final year of my degree and interning at The Boeing Company."

Reduced Tuition

You may be eligible for reduced tuition at Edmonds CC if you are a veteran, senior citizen, or Washington state employee. Call Enrollment Services for more information.

Lynnwood Hall, first floor | 425.640.1000
www.edcc.edu/tuition

Tuition Payment Plan

Sign up to pay your tuition in three installments by downloading the contract online, completing and signing it, and then mailing, faxing, or submitting it in person to the Cashier's Office. Most students are eligible. When you first sign up for classes, you'll pay a third of the tuition costs, plus a \$15 fee. Check your contract for the second and third installment deadlines.

Cashier's Office | Lynnwood Hall, first floor
425.640.1563 | www.edcc.edu/tuition

Worker Retraining

This program provides tuition and book assistance for job training if you are:

- facing imminent layoff or have been laid off;
- receiving unemployment benefits;
- unemployed and without unemployment benefits that were exhausted within the past two years;
- a displaced homemaker;
- formerly self-employed, but now unemployed;
- a veteran honorably discharged within the last two years;
- a temporary worker; or
- active duty military with notice of separation.

Mountlake Terrace Hall 130 | 425.640.1433
www.edcc.edu/retraining
Gina Certain | workerretraining@edcc.edu

How much time do you need to study?

Plan on two hours of study per credit each week. When scheduling your classes and deciding how many credits to take, make sure you plan enough time to study in addition to your other obligations.

WorkFirst

WorkFirst financial aid is designed to help income eligible parents train for a specific career, gain better skills, and move into higher wage jobs. WorkFirst offers a variety of training programs. If eligible, you may qualify for college classes to earn a certificate. WorkFirst pays for tuition, books, and fees for classes. To qualify, you must be receiving Temporary Assistance for Needy Families (TANF). Call 425.640.1686 to schedule an appointment.

Gateway Hall 105 | 6600 196th St. SW, Lynnwood
425.640.1686 | www.edcc.edu/workfirst

Making Transitions

Creating Access to Careers in Healthcare-CATCH

This program provides all-expense paid healthcare certificates to eligible low income adults in Snohomish County at Edmonds or Everett community colleges. CATCH uses online and in class instruction in fast-paced, compressed formats so that students can earn certificates in a little more than six months. Certificate options include: Nursing Assistant, Phlebotomy Technician, EKG Technician, Monitor Technician, Restorative Aide, and Medical Spanish Interpreter. CATCH also creates opportunities for students to simultaneously meet prerequisite and core course requirements for additional certificates.

Gateway Hall 206 | 425.640.1361
www.edcc.edu/catch

I-BEST

Integrated Basic Education and Skills Training (I-BEST) pairs basic skill development in English, math, study skills, and employability skills with job training. The I-BEST program moves students further and faster through college level certificates and degrees into high-demand, higher paying jobs. Students receive extra classroom help in a team taught format, with contextualized learning. I-BEST case managers work with students individually with financial aid advising, career planning, student support, and college resource navigation. No high school diploma or GED is required. I-BEST programs include: Basic Bookkeeping/Accounting; Allied Health Education; Basic Medical Office; Family Support Studies; a direct transfer Humanities pathway; and Engineering Technology pathways that include Computers and Electronics and Materials Science Technology. Call to see if you qualify.

Mukilteo Hall 403 | 425.640.1628
www.edcc.edu/ibest

Preparation for College Programs

The ABE/ESL department offers upper level ESL classes that prepare students to take college courses. The curriculum focuses on general college readiness as well as preparation for study within specific college pathways such as Allied Health and Business. Tuition is \$25. Students may also receive individualized navigation and support services as they prepare to transition into college level classes. You must be an adult immigrant, refugee, or U.S. citizen who speaks English as a non-native language to be eligible.

Kristina Slaney | 425.640.1773
kristina.slaney@edcc.edu



Judy Schneider, Culinary Arts

“As a former second grade teacher, I am developing my skills as a baker to open my own bakery in Old Town Mukilteo.”

Transition to College Opportunities (for ESL, GED, and Adult High School students)

If you are enrolled in adult basic education, ESL, GED, or adult high school classes, you can receive the support to successfully take college classes.

ABE/GED: Rebecca Kobernik
rebecca.kobernik@edcc.edu | 425.640.1997

ABE/ESL: Kristina Slaney
kristina.slaney@edcc.edu | 425.640.1773

Welcome Back Center (for students with foreign healthcare credentials)

If you trained as a doctor, dentist, nurse, or other healthcare professional outside the U.S., we can assist you in going through the process to re-enter your profession or find an alternative career in healthcare.

Gateway Hall, second floor | 425.640.1061
www.edcc.edu/welcomeback
Elizabeth Patterson | elizabeth.patterson@edcc.edu

Finding Student Support Services

Learn more at www.edcc.edu/support.

Advising Resources

Take advantage of the knowledge and resources available in our advising center. Advisors can help you learn about resources available for appropriate program selection, class planning, and preparation for your next steps after Edmonds CC. Or, use the computers in our Advising Resource Center to research career and educational programs. Advising is offered in a variety of ways at Edmonds CC; please go online for more information.

Lynnwood Hall | advising@edcc.edu
425.640.1458 | www.edcc.edu/advising

Bus Pass/ORCA Card

Add ORCA bus pass benefits to your EdPass (college I.D.). It costs \$10 (a one-time fee for the new EdPass/ORCA card) and \$15 for the quarterly bus pass.

Lynnwood Hall 214 | 425.640.1143
www.edcc.edu/edpass

Center for Service-Learning

Get involved on campus and in your community by working on sponsored projects with local community partners. Make a difference, meet new people, and build your resume — all while earning class credit (check with your instructor). Check online often; projects are added throughout the quarter.

425.640.1882 | www.edcc.edu/servicelearning

Center for Student Engagement and Leadership

Student sponsored programs and services provide many leadership opportunities for you to get involved in campus life, including student programs, service-learning, student government, and clubs. Or, just stop by the game room.

Triton Student Center, Brier Hall, second floor
425.640.1581 | www.edcc.edu/csel

Get Help With Your Studies Around the Clock

Ask a Librarian Librarians from Edmonds CC and around the country answer your questions via instant messaging. It's available any time, including quarter breaks. www.edcc.edu/library

Etutoring.org Get free online writing assistance 24/7.

Computer Resources

The college has 30 computer labs available for your use. Find locations and hours online.

Academic Computer Services | acs@edcc.edu
425.640.1702 | www.edcc.edu/acs

Counseling and Resource Center

Free, confidential, and professional counseling services, resources, and referrals are available to support the academic success, health, and wellbeing of our students and campus community. Are you dealing with personal issues that may impact your success as a student? Counselors are trained to be supportive, relate to others, and be sensitive to a client's background and life experience. Staff can help connect you with the resources you need.

Mountlake Terrace Hall 145 | 425.640.1358
www.edcc.edu/counseling

Wellness Center

The Wellness Center is a safe space for students and our campus community to relax, inquire about topics related to health and wellness, access printed material, receive referrals to resources, and seek opportunities for learning. Stop by and enjoy a cup of tea!

Lynnwood Hall 236 | 425.640.1756
www.edcc.edu/wellness

Diversity Student Center

Connect with a supportive college community focusing on ethnically diverse, homeless, female, gay, lesbian, and gender-diverse students. Peer mentoring helps you understand college life. You can also check out textbooks and calculators (for a quarter), check out laptops (for four hours), or use the computer lab with Internet access.

Brier Hall 240 | dsc@edcc.edu | 425.640.1067
www.edcc.edu/dsc

Emergency Funds

Are you experiencing a financial emergency? If you are, funds may be available to assist with critical needs such as unexpected car repairs, utility bills, rent assistance, medical bills, or bridge loans against anticipated financial aid disbursements to help pay for books and other school expenses. For more information or to apply, contact one of the following: Services for Students with Disabilities or the Vice President for Student Services.



More than 300 veterans attend Edmonds Community College each quarter.

New student profile:

- 10%** have already completed bachelor's degrees or higher
- 25%** plan to stay long enough to complete a degree
- 29%** work either part-time or full-time
- 23%** have children or other dependents in their care

Source: 2014-15 academic year data

You should have the opportunity to achieve your educational goals regardless of financial circumstances. Find financial aid, grants, and scholarships at Edmonds Community College.

Foster the Dream

This program promotes the educational achievement of current and former foster youth. If you've been in the foster care system, you'll get academic, financial, and personal mentoring support; assistance with completing college, financial aid, and scholarship forms; help to build a collaborative network of campus support; and opportunities for professional and personal networking. (Also see Scholarships.)

Clearview Hall 122 | 425.640.1538
www.edcc.edu/fosterthedream

Housing and Residence Life

Whether you are a single student looking for the on campus experience, a family looking for the apartment experience, or an international student looking for a local host family, we have student housing options for everyone.

Rainier Place | housing@edcc.edu | 425.640.1080
www.edcc.edu/housing

Education Pays

Weekly Earnings by Education Level

- \$1,101 with a bachelor's degree (four years of college)
- \$792 with an associate's degree (two years of college)
- \$668 with a high school diploma
- \$488 without a high school diploma

Source: U.S. Bureau of Labor Statistics, Median Weekly Earnings in 2014

Learning Support Center: Tutoring

Get help with your classes or assignments. Visit the center for free tutoring in writing, math, and many other subjects — from accounting to zoology. Free drop-in tutoring help by peer assistants is open to all students. No appointment necessary.

Mukilteo Hall 113 | 425.640.1750
www.edcc.edu/lsc

Library and Learning Commons

The college library can help you meet your educational goals. Library faculty and staff are ready to provide you with the services and resources you need to be successful.

At the reference desk, students receive assistance finding information and using the library's wide range of print and electronic resources. Reference librarians offer workshops on basic and course-specific research skills.

The library and the learning commons offer:

- 24/7 research help through the Ask a Librarian link on our website;
- course reserve resources for individual classes;
- 150 computers (PCs and Macs) with Microsoft Office and course specific software as well as wi-fi access;
- casual seating, individual study carrels, and large, well lit study tables;
- silent study zones and a silent computer lab;
- media carrels equipped with audio and video players;
- a student video lab in Lynnwood Hall 415B;
- group study rooms;
- group computing area;
- a computer equipped classroom; and
- scanners and black and white photocopiers.

Lynnwood Hall, third and fourth floors
Circulation: 425.640.1529 | **Reference:** 425.640.1472
www.edcc.edu/library

Math and Science Student Support Programs

Mathematics Engineering Science Achievement (MESA) — Provides academic support to underrepresented minorities and women seeking transfer degrees in science, technology, engineering, and math. The program offers academic and transfer assistance, professional development, service-learning opportunities, and a dedicated MESA student center.

Mukilteo Hall 206 | 425.640.1556
www.edcc.edu/mesa

Relationships in Science Education (RISE) — Students enrolled in a science, technology, engineering, or a math related degree program can apply to join a cohort to receive additional student services, academic support, mentoring, and opportunities to participate in undergraduate research and service-learning projects.

425.640.1802 | www.edcc.edu/rise

Services for Students with Disabilities

Services for Students with Disabilities helps students with all types of disabilities, such as those who are deaf, blind, or visually impaired, have mobility issues, learning disabilities, or who have chronic health, neurological, psychological, or emotional conditions. We also help students work with outside agencies and other programs to ensure they succeed in college.

Mountlake Terrace Hall 159 | 425.640.1320
www.edcc.edu/ssd

Student Technology Support

Student Technology Advice and Resource Team (START) members help students with technology issues — including Canvas, EdMail, and Google Apps. Drop in help is available; no appointment is necessary.

Lynnwood Hall 305 | start@edmail.edcc.edu | 425.640.1101
www.edcc.edu/online/start



Chester Curtis, Energy Management, Transforming Lives Award Recipient

“As a former U.S. army combat engineer, Edmonds CC not only gave me stability and camaraderie, it gave me an outlet where I could serve, lead, and make an impact.”

TRiO Student Support Services

TRiO provides valuable services to support the success and progress toward graduation of low income, first-generation college students and students with disabilities. Get the motivation and help you need to accomplish your goals with comprehensive individual support.

Mountlake Terrace Hall 120 | 425.640.1753
www.edcc.edu/trio

Veterans Resource Center

Welcome, veterans, to Edmonds CC! The reintegration and adjustment from military to civilian life, as well as college, can be a challenge. The center is here to support you during this time of transition. Many resources — including education benefits and personal counseling — are available to you and your family as you work toward your academic, professional, and personal goals. Come explore the center resources and connect with other veterans.

Lynnwood Hall 215 | 425.640.1175
www.edcc.edu/veterans

Know your resources! As you find your way around campus, get to know the resources that can help you reach your potential. Take advantage of them. Ask questions. You're in the right place. We're here for you!
www.edcc.edu/support

Textbooks

Many of the previously mentioned resources also help you to pay for, borrow, or buy textbooks. These include:

- **BFET** – funding for books is available if the BFET student is not eligible for the Pell and/or State Need Grant.
- **Complete the Dream Scholarship** – a portion of this scholarship is intended to pay for books.
- **Diversity Student Center** – certain textbooks and reference materials can be checked out for the duration of a quarter.
- **Opportunity Grant** – pays up to \$1,000 per year for textbooks.
- **WorkFirst** – a portion of the WorkFirst benefit is intended to pay for books.



The Center for Families offers many services to support families.

The college library also has some textbooks available for your use. Check www.edcc.edu/library for textbook availability. Although you cannot check the books out, you can use these textbooks while in the library. For more information, visit the library on the third floor of Lynnwood Hall, or call 425.640.1472 or 425.640.1529.

College Store

Choose rentals and save money. The college store carries all required textbooks and offers competitive pricing, a huge rental list, and digital options. Rentals can save up to 70 percent off the new book price. You'll need a valid credit card to rent.

Brier Hall, first floor | 425.640.1672
www.edcc.bncollege.com

Childcare

Center for Families

On campus childcare for children between the ages of three months to five years is available at the college's Center for Families. The center provides high quality childcare that allows you to complete your educational goals and creates partnerships that strengthen parents' roles in their children's education and development. Funding for childcare is available for eligible parents through some of the programs listed in this guide. Edmonds CC's Center for Families Childcare and Head Start programs are accredited by the National Association for the Education of Young Children.

Center for Families | childcare@edcc.edu |
425.640.1247
www.edcc.edu/childcare

Basic Food Employment Training (BFET) Childcare Funding

If you receive federally issued food stamps, payment for licensed childcare may be available to you. The BFET program works with the Washington State Department of Social and Health Services (DSHS) to certify childcare. You do not have to be working to qualify. Childcare (through a DSHS licensed childcare provider) is paid for while BFET students attend full- or part-time classes. (Also see Paying Tuition and Textbooks.)

Gateway Hall 106 | 425.640.1727
www.edcc.edu/bfet



David Prisbrey, Sustainable Agriculture

"I am in the SAGE program because I would like to be a part of making our food system sustainable for future generations."

Locating Community Support Services

There are several ways to access useful information and community resources providing support in many different areas:

Counseling and Resource Center

The Counseling and Resource Center serves as a campus repository for community resources. Not sure where to turn? Stop by and let us help you.

Mountlake Terrace Hall 145 | 425.640.1358 | www.edcc.edu/counseling

2-1-1

This free, central information line is staffed by operators who may connect you to a wide range of community services including health and welfare resources, rent and mortgage assistance, food assistance, legal assistance, shelter assistance, and support groups.

Dial 2-1-1 from any landline and most cell phones. Dial 800.223.8145 if you can't reach the line via a cell phone.

211@voaww.org | www.211search.org

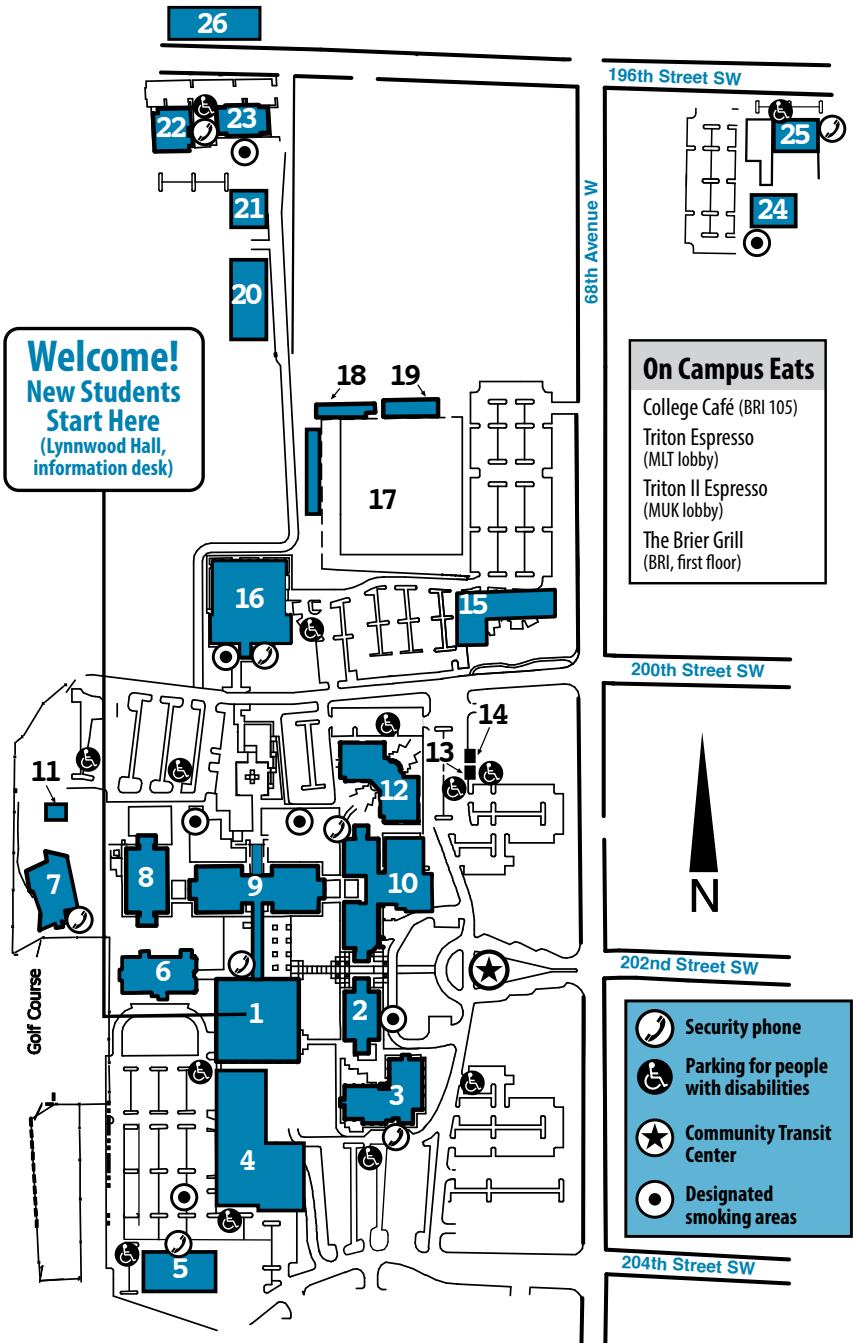
Help for Hard Times: A Survival Guide to Unemployment

An online resource for those facing unemployment.

www.helpforhardtimes.org

Find Your Campus Resources

- 1 Lynnwood Hall (LYN)**
Enrollment Services,
Advising
Student Financial Services
Library/Art Gallery
Computer Labs
Running Start Office
START (Student Technology
Advice and Resource
Team)
Veterans Resource Center
Wellness Center
- 2 Alderwood Hall (ALD)**
Computer Labs
Classrooms
- 3 Snohomish Hall (SNH)**
Administrative Offices
Engineering Technology Lab
Computer Labs
Classrooms
International Student
Services
- 4 Mukilteo Hall (MUK)**
ESL Classes (English as
a Second Language)
ABE, GED®, Adult High School,
EdCAP, Bridge
Learning Support Center
(tutoring)
Math Center
MESA Center
Black Box Theatre
Classrooms
Triton II Espresso
- 5 Center for Families (CFF)**
Childcare
Cooperative Preschool
Head Start Classroom
Parent Education Classes
- 6 Woodway Hall (WWY)**
Allied Health Lab
Classrooms
Campus Security
- 7 Mill Creek Hall (MIC)**
Digital Music Labs
Recording Studio
Classrooms
- 8 Meadowdale Hall (MDL)**
Construction Management
Lab
Engineering Lab
Visual Arts Studios
Classrooms
- 9 Mountlake Terrace Hall (MLT)**
Career Action Center
Counseling and Resource
Center
Science Labs
Services for Students
with Disabilities
Testing Center
TRiO Student Support
Services
Triton Espresso
Print and Mail Center
Classrooms
- 10 Brier Hall (BRI)**
Bookstore
Triton Student Center
Center for Student
Engagement & Leadership
Diversity Student Center
The Brier Grill
College Café
Science Labs
Classrooms
- 11 Relocatable Building (RLH)**
Construction Industry
Training Lab
- 12 Snoqualmie Hall (SQL)**
Central Washington
University
Classrooms
- 13 Pilchuck Building (PLC)**
- 14 Glacier Building (GLR)**
- 15 Rainier Place**
Student Housing
Housing Office
- 16 Seaview Hall (SEA)**
Gymnasium
- 17 Triton Field**
- 18 Firdale Hall (FIR)**
- 19 Hort. Greenhouse (GHG)**
- 20 Cedar Building (CDR)**
Central Receiving
Grounds
- 21 Olympic Building (OLY)**
Facilities Office
- 22 Clearview Building (CLA)**
Business Office
Human Resources
- 23 Maltby Building (MAB)**
Community Education
 - ArtsNow
 - uLearn
 - Creative Retirement
Institute (CRI)Center for Learning
Connections
Classrooms
- 24 Gateway Hall (GWY)**
Administrative Offices
CATCH (Creating Access to
Careers in Health Care)
College Foundation
Welcome Back Center
Workfirst/BFET
Classrooms
- 25 Monroe Hall (MON)**
Engineering Technology
Lab
Classrooms
- 26 Sophie Court**
Student Apartments



Welcome!
New Students
Start Here
 (Lynnwood Hall,
 information desk)

- On Campus Eats**
- College Café (BRI 105)
 - Triton Espresso (MLT lobby)
 - Triton II Espresso (MUK lobby)
 - The Brier Grill (BRI, first floor)

200th Street SW

202nd Street SW

204th Street SW

N

- Security phone
- Parking for people with disabilities
- Community Transit Center
- Designated smoking areas



Edmonds Community College
20000 68th Ave. W
Lynnwood, WA 98036

www.edcc.edu | 425.640.1248



Edmonds Community College does not discriminate on the basis of race; color; religion; national origin; sex; disability; sexual orientation; age; citizenship, marital, or veteran status; or genetic information in its programs and activities. 15-16-084